

## A G E N D A



<b>RCA - Purchasing</b>	Austin City Council	<b>Item ID:</b>	6316
<b>Meeting Date:</b>	May 12, 2011		
<b>Department:</b>	Purchasing		
<b>Subject</b>			
Authorize award and execution of a 48-month requirements service through The State of Texas Procurement and Support Services Cooperative Purchasing Program (State of Texas Coop), with XEROX CORPORATION, Austin, TX for the lease of multi-function document imaging machines for the Austin Public Library in an estimated amount not to exceed \$261,777.60			
<b>Amount and Source of Funding</b>			
Funding in the amount of \$21,814.80 is available in the FY 2010-2011 Operating Budget of the Library Department. Funding for the remaining forty-four months of the original contract period is contingent upon available funding in future budgets.			
<b>Fiscal Note</b>			
There is no unanticipated fiscal impact. A fiscal note is not required.			
<b>Purchasing Language:</b>			
<b>Prior Council Action:</b>			
<b>For More Information:</b>	Lupe Cruz, Buyer I (512) 974-9142		
<b>Boards and Commission Action:</b>			
<b>MBE / WBE:</b>	This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 791 of the Texas Local Government Code and no goals were established for this solicitation.		
<b>Related Items:</b>			
<b>Additional Backup Information</b>			
<p>This new lease contract with Xerox is for the installation and maintenance of thirty-three multi-function copy machines for the Austin Public Library Department. The new thirty-three copiers will replace the thirty-two copy machines on the current Xerox lease. Nine of the thirty-three machines are office machines and twenty-four machines are for public use. Seven of the thirty-three machines will provide network printing, scanning and copying functions for office staff. The public use machines will include currency/coin acceptor units and TracSystems copy-card reader interfaces for TracSystems copy card readers. Included in the total cost are equipment, delivery, installation, set-up, training, toner, maintenance, repair or replacement, and printer allowances.</p> <p>The new public copiers will continue to allow patrons to purchase copier prints with the flexibility to use cash and or pre-paid TracSystems cards. The new staff copiers will now include networking capabilities. The Library has opted to reuse the existing currency/coin acceptor units from the current lease in order to produce an overall new lease savings of \$87,449.</p>			

The cooperative purchasing program was established as a national structure for local government agencies to make use of their collective purchasing power and is authorized under the provisions of the Interlocal Cooperation Act, Chapter 791, Texas Government Code.